

Morgan PIGUET

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Bachelor in Business Administration (HEC) at the University of Geneva (June 2011)

Project: the management of volunteers in event contexts (grad: 5.75 / 6)

“Maturité Gymnasiale” achieved at the Collège Sismondi in June 2011

Event coordination:

- **ESA 10th Conference at the University of Geneva** **May - September 2011**
Biennial congress of the European Sociological Association - 2'800 speakers in 4 days
 - Recruitment and management of 80 volunteers on 4 different sites
 - Planning of 90 conference rooms on 3 different sites
 - Transmission of the communication « on site »
 - Guide redaction (350 pages)

- **Polymanga at 1st Communication** in Lausanne **Since 2008**
Annual festival about video games, pop culture and manga - 16'500 entrances in 3 days
 - Recruitment and management of 70 volunteers
 - Transmission of the communication « on site »
 - Logistics of a hotel of 120 places

- **Sports days, team building, music festivals...** **Since 2006**
Private mandates (tennis club, college, associations...)

Languages:

- French: mother tongue, excellent written, journalistic experiences
- English: « First Certificate in English » with the grad “A” (C1) in January 2012
- German: intermediate level, B1 + evaluated in January 2012 by Ifage, Geneva

IT:

- Excellent knowledge of office software: Microsoft Office & Open Office
- Creation and administration of web sites: Joomla! (CMS)
- Graphics: Paint.NET

Other:

- **Teaching on College (replacements)** **Since 2009**
- Presidency of the Parlement des Jeunes de Versoix 2010 - 2011
- Project launches (IT start-up...) 2007 - 2009